

## **16-19 Bursary Fund Application**

Prior to completing this form please read the guidance Financial Support information at the back of this document. Proof of entitlement will be required to allow the processing of this form.

### **Student Details**

Surname/Family Name:	
First Names:	
Date of Birth	
Address	
Post Code	
E-mail address	
Home Phone	
Mobile Phone	

### **Bank or Building Society Details**

To receive payments, you must have a bank account in your own name that will accept BACS payments. If you do not have a bank account , you need to open one before completing this form.	
Name of Account Holder	
Name of Bank	
Branch	
Sort Code	
Account Number	
Roll Number	

I confirm that the details are true and accurate.

Signature		Date	
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Prior to completing this form please read the guidance Financial Support information at the back of this document. Proof of entitlement will be required to allow the processing of this form.

### **Parental/Carer Details**

Surname/Family Name:			
First Names:			
Date of Birth			
Address			
Post Code			
National Insurance Number			
Home Phone			
Mobile Phone			
Household Income			

This application for assistance from the 16 - 19 Bursary Fund is made under the priority group of:

<b>High</b>		<b>Medium</b>		<b>Low</b>	
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I confirm that the details on this application are true and accurate.

Signature		Date	
	Parent/Carer		

## **Financial support for students in 2012/13**

The following information applies to students aged 16 to 18 on 31<sup>st</sup> August 2012 taking a full-time further education course in 2012/13.

### **£1200 bursary**

The government has announced that some students will be entitled to a grant or bursary of £1200. You could get this if you are in one of the following categories:

- > You are living in care
- > You are a care leaver
- > You are receiving income support
- > You are disabled and receiving both Employment Support Allowance and Disability Living Allowance

If you think you are eligible for this £1200 bursary, please contact the 6<sup>th</sup> form Bursary Administrator

### **16-19 Bursary Fund**

**Is your household income less than £20,000 a year? If so, you could get extra financial support.**

Apply now to the 16-19 Bursary Fund and you could get assistance towards the costs of: Transport, books, trips, meals, exam re-sits, etc.

*Application forms are available from the 6<sup>th</sup> form Bursary Administrator*

*Proof of household income (or income-based benefits) will be required*

## **16-19 Bursary Fund Policy 2012/13**

### **What is the 16-19 Bursary Fund?**

The fund is made available from the government for 16-18 year olds, to provide assistance to students whose access to, or completion of, education is inhibited by financial constraints or barriers. The new 16-18 year old bursary scheme has been put in place as a partial replacement for the previous EMA (Education Maintenance Allowance).

### **Who is eligible to apply for 16-19 Bursary Funding?**

**Students following government funded full time or part-time courses, who are 16 years and over and satisfy one or more of the following criteria:-**

- Students aged at least 16 and under 19 years of age on 31/08/12 who are in care, are leaving care, are in direct receipt of Income Support or are disabled and in receipt of both Employment Support Allowance and Disability Living Allowance
- Students who are economically or socially disadvantaged and at risk of not taking up or continuing in their education. This group includes students with physical or other disabilities, medical conditions and/or learning difficulties.

- Students who have been in care, on probation, are young parents or are otherwise considered at risk.
- Asylum seekers
- Refugees (who will have access to 16-19 Bursary Funding if they are in receipt of supportive evidence from DWP).
- Lone parents

#### **Who is not eligible for 16-19 Bursary Funding?**

- Students under 16 years of age or over 19 years of age on 31/08/12.
- Students who do not meet the residency qualifications

#### **How does the Academy assess applications and allocate 16-19 Bursary funding?**

The 16-19 Bursary Fund is a limited fund and the Academy will prioritise allocation. There will be 3 priority groups, categorised as high, medium and low.

#### **High priority group**

Students aged under 19 on 31/08/12 and who fall into one of the following categories:

- Are currently in care (as defined by social services)
- Are leaving or have recently left care
- Are in receipt of Income Support in their own name
- Are disabled and in receipt of both Employment Support Allowance and Disability Living Allowance

Eligible students will be guaranteed a £1200 bursary and could have support for other costs such as transport, equipment etc.

*Payments will be made on a termly basis at the start of each term.*

#### **Medium priority group**

Students who fall into this category have a gross annual household income of below £20,000.

Eligible students in this group may be eligible for a contribution towards:

- The cost of transport, essential course equipment, trips, uniforms, materials, etc.
- Financial support towards childcare costs and exam re-sit fees if aged 19 or under on 31/08/12

A cash bursary, if aged under 19 on 31 August 2012 is available dependant on meeting agreed target attendance and behaviour criteria. This will be subject to availability of funds.

*Payments will be made on a termly basis at the start of each term in respect of the previous term. Advance payments can be made upon request and are discretionary.*

**Low priority group**

Students who fall into this category have a gross annual household income of between £20,000 and £25,000

Those in the low priority group will be considered for funding based on the Academy allocation and subject to available funding after those in the high and medium priority groups have been awarded. In some cases awards may not be made until after 31 December of the academic year. Students in this group may get a contribution towards the cost of essential course equipment, uniforms and transport costs (they may also receive a cash bursary if aged under 19 on 31/08/12, if funds permit).

*Payments will be made on an as-needed basis.*